

UNITED ARAB EMIRATES MINISTRY OF EDUCATION

AI- Manhal Student Information System

How to Generate End of Year Certificate

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1 Homeroom End of Year Certificate (Grade 1 to 11)

Menu Path

Student Information system/ Classroom/ Gradebook



Purpose

Through this screen, you can navigate to the print screen and print the end of year certificate for the students' homeroom.

To print end of year certificate for homerooms from grade 1 to 11, proceed as follows:

• Search for the required homeroom which you want to print the end of year certificate from the below gradebook screen:

Note: in order to print the end of year certificate, the annual results should be announced.

• Select the required homeroom from the search results.

P-8

• Go to step number 2 by clicking on number 2 or by clicking on the **arrow**, check the images below:



Community Type	Academic Year S	choot				
Homeroom	👻 Current 🔟 S	AIF AL-YARUBI BOYS' SCHOOL FOR SECONDARY EDUCATION	U.A.E 👻	1 1 1 1	1100000	~
Search (8) Save Filters					
G9						
	Title	Teacher		Room	Special Education	Nb Students
مام]/1] 09			09 [1/			
09 [2/[pla			09 [2/	44		30
09 [3/[/4			09 [3/	al al		30
09 [4/[/4			09 [4/	<i>}4</i>		29
G10-ADV						
THE REPORT OF A DECK			10.14	e cart		00
10 [1/[pillin .		30

• Once you click on the arrow the gradebook screen will be displayed as follows:

	SAIF AL-YA'RUBI BOYS' SCHOOL FOR SEC	CONDARY EDUCATION	2017/2018 d Gender: Male 🙈 Students: 29 🕞 Room: 09 [1/[Class GradeBook 🛞		
	Mohammed Salem Juma Bin Hussein Almarashda		on fulter	GradeBook	- II ······ 2	AR 🖸 - 🗇 😰 😤 U
Structure Classroc V	Term Term3 👻	Course	The second se			
Class Details		abdalalazeez naseeb sae	ed (20613046)	Student		-
Class Grad		ABDALLA ABDELKARIM	ABDALLA A. MERAK (20907310)			
DEDMIT		ABDALLA FAISAL ABDA	LLA HARIB JUMA (20612370)			
Exemption		ABDELAZIZ MARWAN M	OHAMED KAISARI SAWAWEED (21012611)			
		ABDELRAHMAN HASSA	N EISA IBRAHIM MOHAMED (2013014761)			
	2	ABDULLAH MOHAMMEE	ABDULLAH SAEED (2011020952)			
		AHMED HASSAN MOHA	MED ALI SALEH (2013161439)			
	2	AHMED MOHAMED HAS	HIM MAHMOUD ALDARMAKI (20715597)			
		ALI ABDALLA ALI SULTA	N ALMEHRZI (20715542)			
		ALI ABDALLA MUBARAN	SALIM BINAMIR (2013195449)			
		ALI HASSAN YOUSIF M	DHAMED AHMED ALDARMAKI (70133822)			
		ALI MOHAMED MOUSA	ABDELRAHMAN ALBLOOSHI (2013007739)			
		EISA ISMAIL EISA AHME	D ABUDALLA (70114701)			
		EISA SALIM EISA ALI HO	DUTI (20805628)			

• Click on the print icon:



• Once you click on the print icon, the following screen will be displayed, which lists the reports available for printing.

	cores	
	KG-Student Card	
	Assessment Score Sheet	
	كشف درجات التقييم المستمر	
	Exam Score Sheet	
	كشف درجات الامتحان	
	Students Perfomance Card	
	شهادات نهاية العام للطلبة	
	Notification Repeat Exam Details	
	HomeRoom-G12 Year End certificate	
	شهادة نهاية العام لطلبة الصف الثاني عشر	
	HomeRoom-G1 to G11 Year End certificate	
	(1-11) شهادة نهاية العام للطالب في الصف	
⊒ s	tudent data	
-	templates are not shown	

- Select HomeRoom-G1 to G11 Year End certificate report as the picture above shows.
- Click on the Select button and the Students Year Card Certificate for G1 to G11 Request and the request to generate will be sent. A small dialog box will be seen in the bottom corner of the screen such as the following:



Request to generate <Students_Year_Card_G1toG11> was succesfully sent to the server

• If the request is successful, the system will give you the option to Save/ Open the report (depending on the browser you are using), select the required option and the report will be displayed or saved on your computer.

Do you want to open or save Students_Year_Card_G1toG11.pdf (185 KB) from 10.101.5.47?	Open	Save	-	Cancel	×

• Select the required option and the report will be displayed or saved on your computer.

Note: the above message will appear if you are using Internet explorer, if you are using google chrome, the report will be downloaded automatically.

			THE OF A PARTY OF A PA					
			(C)					Sign In Sign In
UNI	TED AR	AB EMIR	ATES	حدة السلام		-	180	Adobe ExportPDF (a) Convert PDF files to Word or Excel online.
	TRYO	FEDUCA					* 1.	Students_Tear_Card_G1toG11.pdf
MINI	STRY OI	FEDUCA	TION		له والنعا	البربي	وراره	1 file / 221 KB
			1 - Lu	A A A A A A A A A A A A A A A A A A A				Convert To: Microsoft Word (*.docx) *
			ويبل المنتصا	الممرات الت				Recognize Test in English(U.S.) Change
							\wedge	Convert
2	018/2017	لعام الدر اسى	التاسع (المسار عام) ل	لب ناجح في الصف	بیان در جات طا			Create PDF
Statement	of Student	After Dessing	in Grade Q (General	Stroom) For Aco	domia Voor 20	17/2019	(المدرسة)	 Send Files
Statement	of Student	Alter Fassing	III Grade 9 (General	Stream) For Aca	define rear 20	17/2018	ا الإمارانية ا	 Store Files
UAE ID No.								
	784200	348482983	رقم الهوية الإماراتية	Student No.	207178	21	رقم الطالب	
Emirate	784200 SHARJAH	348482983	رقم الهوية الإماراتية	Student No.	207178	21 الشارقة	رقم الطالب الإمارة	
Emirate School	784200 SHARJAH SAIF AL-Y/ EDUCATION	0348482983 A'RUBI BOYS' SCH N	رقم الهوية الإماراتية NOOL FOR SECONDARY	Student No.	207178 بي للتخيم الثانو ي تليتين	21 الشارقة الشارقة مدرسة سيف اليعر	رقم الطالب الإمارة المدرسة	
Emirate School Student Name	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL	0348482983 A'RUBI BOYS' SCH N I ABDELRAHMAN A	رقَم الهوية الإماراتية NOOL FOR SECONDARY NBDELRAHIM EISA	Student No.	207178 بي للتغيم الثانوي للينين حمن عبدالرحيم عيسى	21 الشارقة مدرسة سيف اليعرو	رقم الطالب الإمارة المدرسة اسم الطالب	
Emirate School Student Name	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL City	348482983 A'RUBI BOYS' SCH N I ABDELRAHMAN A kalba	رقم الهوية الإماراتية IOOL FOR SECONDARY ABDELRAHIM EISA	Student No.	207178 بي للتخيم الثانو ي للينين حمن عيدالرحيم عيسى علياء	21 الشارقة مدرسة سيف اليعرب حمد علي عيدالر، المدينية	رقم الطالب الإمارة المدرسة اسم الطالب	
Emirate School Student Name Birth Details	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL City Country	A'RUBI BOYS' SCH N I ABDELRAHMAN A kalba United Arab Emi	رقم الهوية الإمار انتية IOOL FOR SECONDARY ABDELRAHIM EISA	Student No.	207178 بي للتغيم الثانوي للينين حمن عيدالرحيم عيمى علياء الإمارات العربية المتحد	الشارقة الشارقة مدرسة سيف الإعر مدرسة سيف اليعر، حمد علي عبدالر المدينة الدولة	رقم الطائب الإمارة المدرسة اسم الطائب بيانات الميلاد	
Emirate School Student Name Birth Details	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL City Country Date	A'RUBI BOYS' SCH N I ABDELRAHMAN A kalba United Arab Emi	رقم الهوية الإمار اتية IOOL FOR SECONDARY ABDELRAHIM EISA irates 12/04/	Student No.	207178 بي للتغير الثانوي للينين حمن عبدالرحيم عيسى علياء الإمارات العربية المتحد	21 الشارقة مدرسة سيف اليعر، مد علي عبدالرم المدينة الدولة التاريخ	رقم الطالب الإمارة المدرسة اسم الطالب بيانات الميلاد	
Emirate School Student Name Birth Details	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL City Country Date	0348482983 A'RUBI BOYS' SCH N I ABDELRAHMAN A kalba United Arab Emi	رقم الهوية الإمار اتية HOOL FOR SECONDARY ABDELRAHIM EISA irates 12/04/	Student No. ت (2003 (الترجة (100)	ي لتنظيم الثانوي للبنين بي لتنظيم الثانوي للبنين حمن عيدالرحيم عيسي علياء الإمارات العربية المتعد	21 الشرقة مدرسة سيف اليعر، مدر علي عبدالرر المدينة التولة التاريخ	رقم الطالب الإمارة المدرسة اسم الطالب بيقات الميلاد	
Emirate School Student Name Birth Details Subjects	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL City Country Date	A'RUBI BOYS' SCH N I ABDELRAHMAN A kalba United Arab Emi	رقم الهوية الإمار اتية NOOL FOR SECONDARY ABDELRAHIM EISA irates 12/04/ Letter Grade	Student No. 2003 (100) النرجة (100) Mark (100)	207178 مي تنظير الثانوي الينين من عبدالر هيم عيسى عليه عليه الإسارات العربية المتحد	21 21 اشترقة مدرسة سيف اليعر، محد علي عيدالر المدينة التولية التاريخ	رقم الطالب الإمارة المدرسة اسم الطالب بيانات الميلاد المواد	
Emirate School Student Name Birth Details Subjects Islamic Education	784200 SHARJAH SAIF AL-Y/ EDUCATION HAMAD AL City Country Date	ARUBI BOYS' SCH N I ABDELRAHMAN A kalba United Arab Emi	رقم الهوية الإمار اتية انقل الهوية الإمار اتية IOOL FOR SECONDARY ABDELRAHIM EISA irates 12/04/ Letter Grade D	Student No. 2003 (100) الدرجة (100) آلدر (100) 61.4	207178 مي تنظير الثانوي الينين من عبدالرهيم عيسى عليه عليه الإسراف العربية المتعد الإسراف العربية المتعد	الشارقة اشارقة مدرسة سيد اليعر، محمد علي عبدالر المدينة الثولة التاريخ	رقم الطالب الإمارة المدرسة اسم الطالب بيقات الميلاد المواد التربية الإسلامية	

2 Student End of Year Certificate (Grade 1 to 11)

Menu Path

Student Information system/ Students/ Details



Purpose

Through this screen, you can navigate to the print screen and print the end of year certificate for a certain student.

To print end of year certificate for a single student in (Grade 1 to 11), proceed as follows:

• Search for the required student which you want to print his/her end of year certificate from the below student details screen:

Note: in order to print the end of year certificate, the annual results should be announced.

REA	SAIF AL-YA'RUBI BOYS' SCH	HOOL FOR SECONDARY EDUCATION	ABDALLA ABDELKARIM ABDALLA A. MERAK (20907310)) 🧳 Male, 05/05/2003 (15 y	Student Data 🛞			
And and the other states	Mohammed Salem Juma Bin Huse	sein Almarashda	Enrollment, 2017/2018 - 09 [1/[jip	CATION	Student List	→ 1 2	3	AR 🖸 • 🕜 👂 😤 U
Structure ►								
Classroc > Staff >	V Filters:	General Name	Student Number U	A.E. Stream Grade. Grade 9	ament Status: Enroled Site) Class: 09 [1/[ش	type: School School: SAIF AL-YA RUI	BOYS SCHOOL FOR SECONDARY	EDUCATION (Education Path;
Students V	Academic Year	Enrollment Status School		Education Path	Stream Grade	Class		
2+	Current 👻	Enrolled v SAIF AL-	YA'RUBI BOYS' SCHOOL FOR SECONDARY EDUCATION	U.A.E	- Grade 9	1/[/=] 09		
Enrolment	Search (8)	Save Filters						
Details	Number		Name	Grade	Class	Enrollment Status	Enrollment Date	Exit Date
Rehautor S	20613046	abdalalazeez naseeb saeed (2061304)	<u>(</u> <u></u>	Grade 9	ماد[1/] 09	Enrollment	14/09/2017	~
(:)	20907310	ABDALLA ABDELKARIM ABDALLA A	MERAK (20907310)	Grade 9	09 [1/[_{sta}	Enrollment	14/09/2017	
Student Be	20612370	ABDALLA FAISAL ABDALLA HARIB J	UMA.(20512370)	Grade 9	09 [1/[<i>بل</i> م	Enrollment	04/09/2017	
Q	21012611	ABDELAZIZ MARWAN MOHAMED KA	AISARI SAWAWEED (21012611)	Grade 9	09 [1/[pic	Enrollment	14/09/2017	
EXCEPTIONS	2013014761	ABDELRAHMAN HASSAN EISA IBRA	HIM MOHAMED (2013014761)	Grade 9	09 [1/[eiz	Enrollment	14/09/2017	
BMI	2011020952	ABDULLAH MOHAMMED ABDULLAH	(SAEED (2011020952)	Grade 9	09 [1/[pie	Enrollment	14/09/2017	
Anno Internet	2013161439	AHMED HASSAN MOHAMED ALI SAV	LEH (2013161439)	Grade 9	09 [1/[ele	Enrollment	13/09/2017	
Speciar Eu	20715597	AHMED MOHAMED HASHIM MAHMO	JUD ALDARMAKI (20715597)	Grade 9	مم //1] 09	Enrollment	14/09/2017	
Khalifa Fou	20715542	ALI ABDALLA ALI SULTAN ALMEHRZ	(1 (20715542)	Grade 9	09 [1/[sla	Enrollment	14/09/2017	
	2013195449	ALI ABDALLA MUBARAK SALIM BINA	AMIR (2013195449)	Grade 9	09 [1/] <i>P</i> =	Enrollment	14/09/2017	
	70133822	ALI HASSAN YOUSIF MOHAMED AH	MED ALDARMAKI (70133822)	Grade 9	09 [1/[ela	Enrolment	10/09/2017	
	2013007739	ALI MOHAMED MOUSA ABDELRAHN	AAN ALBLOOSHI (2013007739)	Grade 9	09 [1/[pla	Enrollment	14/09/2017	

- Select the required student from the search results.
- Go to step number 2 by clicking on number 2 or by clicking on the **arrow**, check the images below:

	\langle	Student List	∕ →	1	2	3		
			ļ					
S. M	AIF AL-YA'RUBI BOYS' S ohammed Salem Juma Bin	SCHOOL FOR SECONDARY EDUCATION ABDALLI SAIF AL- Enrollmen	A ABDELKARIM ABDALLA YA'RUBI BOYS' SCHOOL Fi tt, 2017/2018 - 09 [1/[مله:	A. MERAK (20 S DR SECONDA	Student List	✓ → 11	2	
Structure P Classroc P Staff P Students V Enrollment	 Filters: Academic Year Current Search (S) 	Errollenert Status School Enrollenert Status School Save Filters	Student Number	ARY EDUCATION	Academic Year Cur BOYS' SCHOOL FC Education Pi U.A.E	ent Enrollment Status Enr R SECONDARY EDUCATIO th Stream (Crade 9	olled Sile Type: School School N Education Path: U A E Stre irade Class	ا SAIF AL-YA'RUBi am Grade: Grade 9 الالال 9
Details	Number 20613046	Name abdalalazeez naseeb saeed (20613046)		Grade Grade 9	Class ماد]/[ا	Enrollment Status	Enroliment Date 14/09/2017	Exit Date
Behavior S	20907310	ABDALLA ABDELKARIM ABDALLA A. MERAK (20907310)	Grade 9	علم]/[] 09	Enrollment	14/09/2017	
Student Be	20612370	ABDALLA FAISAL ABDALLA HARIB JUMA (20612370)		Grade 9	عام]/1] 09	Enrollment	04/09/2017	
Q	21012611	ABDELAZIZ MARWAN MOHAMED KAISARI SAWAWEED	(21012611)	Grade 9	09 [1/[_c la	Enrollment	14/09/2017	
Exceptions	2013014761	ABDELRAHMAN HASSAN EISA IBRAHIM MOHAMED (20	13014761)	Grade 9	عام]/1] 09	Enrollment	14/09/2017	
BMI	2011020952	ABDULLAH MOHAMMED ABDULLAH SAEED (201102095	<u>52)</u>	Grade 9	عام]/1] 09	Enrollment	14/09/2017	
Special Ed	2013161439	AHMED HASSAN MOHAMED ALI SALEH (2013161439)		Grade 9	عام]/1] 09	Enrollment	13/09/2017	
ه»	20715597	AHMED MOHAMED HASHIM MAHMOUD ALDARMAKL(2)	0715597)	Grade 9	مد]/1] 09	Enrollment	14/09/2017	
Khalifa Fou	20715542	ALI ABDALLA ALI SULTAN ALMEHRZL (20715542)		Grade 9	عد]/1] 09	Enrollment	14/09/2017	

Student Data 💌

• Once you click on the arrow the gradebook screen will be displayed as follows:

8	SAIF AL-	YA'RUBI BOYS' SCHOOL FOR d Salem Juma Bin Hussein Alman	SECONDARY ashda	EDUCATIO	N ABDAI SAIF A Enrollm	LLA ABDELK L-YA'RUBI BO tent, 2017/201	ARIM ABDAI DYS' SCHOO 8 - 09 [1/[//c	LLA A. MERAN	K (20 Studen NDA	it Data 🛞	÷	•		AR M * () () 2*
Structure Classroc Staff Students	Aci	ademic Year 2017/2018	Ter	m Term3		- c	ourse			w.				
Enrolimen			_		Assessmen				Te	erm3 Exam			Term Score 1 Due S	core ANNUAL SCORE
* ⁰			Asst 1	Asst 2	Asst 3	Asst 4	Total	Asst 1	Asst 2	Asst 3	Asst 4	Total		
Details		Islamic Education	Exam 1 16	Exam 2 16	Performa 50		82	Final Ass 40				40		
Behavior S		Arabic Language	Listening 7	Speaking 7	Reading 40	Writing 22	76	Reading	Writing					
Student Be		Social Studies and National Education	Exam 1 20	Exam 2 20	The Perf 59		99	Final Ass 56				56		
Exception		English Language	Project 80	Pop Quiz			84	Speaking 14	Listening	Reading	Writing			
BMI		Mathematics	Short Ex 32	Written a 27	Performa 18		75	1						
Special Ed		Science	Exam 1 25	Exam 2 25	The Pract		98							
(A) Khalifa Fou		Moral Education	Student 68	Project 28			96						96 33.6	

• Click on the print icon:



• Once you click on the print icon, the following screen will be displayed, which lists the reports available for printing.

	,	
•	Attendance	
	نسبة الحضور والغياب اليومي	
	Certificates	
	حسن سير وسلوڭ	
	انتقال طالب بين المدارس	
	انتقال طالب بين المدارس الخاصبة	
	استمرار في الدراسة	
	انتقال طالب إلى خارج الدولة	
	ترك دراسة	
	Scores	
	Student Perfomance Card	
	شهادة نهاية العام لطالب	
	G1 to G11 Year End certificate	
	(مُمهادة نهاية العام لطلبة الصفوف (11-1	

- Select G1 to G11 Year End certificate report as the picture above shows.
- Click on the Select button and the Student Year Card Certificate for G1 to G11 Request and the request to generate will be sent. A small dialog box will be seen in the bottom corner of the screen such as the following:



Request to generate <Student_Year_Card_G1toG11> was succesfully sent to the server

• If the request is successful, the system will give you the option to Save/ Open the report (depending on the browser you are using), select the required option and the report will be displayed or saved on your computer.

Do you want to open or save Student_Year_Card_G1toG11.pdf (168 KB) from 10.101.5.47?	Open	Save	-	Cancel	×
					8

• Select the required option and the report will be displayed or saved on your computer.

Note: the above message will appear if you are using Internet explorer, if you are using google chrome, the report will be downloaded automatically.

UNITED ARAB EMIRATES MINISTRY OF EDUCATION





بيان درجات طالب ناجح في الصف التاسع (المسار عام) للعام الدراسي 2018/2017 Statement of Student After Passing in Grade 9 (General Stream) For Academic Year 2017/2018 المدرسة) الإماراتية

UAE ID No.	784200	348482983	رقم الهوية الإماراتية	Student No.	2071782	21	رقم الطالب	
Emirate	SHARJAH				الإمارة			
School	SAIF AL-YA	RUBI BOYS' SCH	OOL FOR SECONDARY		المدرسة			
Student Name	HAMAD ALI	ك مد علي عبدالرحمن عبدالرحيم عيسي DALI ABDELRAHMAN ABDELRAHIM EISA					اسم الطالب	
	City	kalba			دليلا	المدينة		
Birth Details	Country	United Arab Emi	rates		الإمارات العربية المتحدة	الدولة	بياتات الميلاد	
	Date		12/04/	التاريخ (2003				

545	8	الدرجة (100)	11	رجة بالحروف					
لمواد)	Mark (100)	le	Letter Grad				Subjects	
تريبة الإسلامية		61.4		D			ation	Islamic Educ	
لغة العربية		46.7		F			uage	Arabic Lang	
در اسات الاجتماعية والتربية الوطنية	с. Э	67.2		D+		l Education	es and Nationa	Social Studie	
لغة الإنجليزية		63.09		D			guage	English Lang	
رياضيات		69		D+			s	Mathematic	
ملوم		71.3		С				Science	
نربية الأخلاقية	2'	حتسب / Credit		(-)			ation	Moral Educa	
نصميم والنكنو لوجيا		81.88		(-)			inology	Design Tech	
فلون البصرية		90.9		(-)				Visual Arts	
فقون الموسيقية		94.5		(-)			Music Arts		
نريبة البدنية والصحية	60. 20	87.98		(-)		tion	Physical and Health Education		
رجة السلوك	1	88.81		(-)			ore	Behavior Sco	
جموع الدرجات		903.41		otal	0	لمحل		Average	
مجموع الكلي		1200		ull Mark		3%	75.28		
		C+	С	D+	D	E+	E	F	
B+ A A+	В								

3 Homeroom End of Year Certificate (Grade 12)

Menu Path

Student Information system/ Classroom/ Gradebook



Purpose

Through this screen, you can navigate to the print screen and print the end of year certificate for students' homeroom.

To print end of year certificate for Grade 12 homeroom, proceed as follows:

• Search for the required homeroom which you want to print the end of year certificate for its students from the below gradebook screen:

Note: in order to print the end of year certificate, the annual results should be announced for all homerooms.

	SAIF AL-YA'RUBI BOYS' SCHOOL FOR SECONDARY EDUCATION Mohammed Salem Juma Bin Hussein Almarashda	017/2018 Gender: Male 🙈 Students: 30 🕞 Room: 12 [1/[Class GradeBook (2)	✓ → 112	
Structure >	•				
Classroc 🔻	V Filters	Community Type: Homeroom Academic Year: Current	t Site Type: School School: SAIF AL-YA'RUBI	30YS' SCHOOL FOR SECONDARY EDUCATION I	Education Path: U.A.E.I Stream Grade: Grade 12-General
+					
Class Details	Community Type Academic Tear School		Cation Path Stream Grade	leacher	
周	Homeroom - Current - SAIF AL-	ARUBI BOYS SCHOOL FOR SECONDARY EDUCATION	Grade 12-General		· ·
Class Grad	Search (8) Save Filters				
Exemption	G12-GEN				
	Title	Teacher		Room	Special Education Nb Students
	12 [1/[¹		12 [1 / [-1		30
	12 [2/]+=		12 (2)(4+		30

- Select the required homeroom from the search results.
- Go to step number 2 by clicking on number 2 or by clicking on the **arrow**, check the images below:



• Once you click on the arrow the gradebook screen will be displayed as follows:

	SAIF AL-YA'RUBI BOYS' SCHOOL FOR SECONDARY EDUCATION Mohammed Salem Juma Bin Hussein Almarashda	2017/2018 12 [11][ju] Gender: Male & Students: 30 r F Glass GradeBook G GradeBook 20 7 2018	
Structure			
	Term Term3	·	
Class Details		Student	
	AADHIR MOHAMED OBAID J	IMA ALI ALABDOULI (20913019)	î
Class Grad	ABDALLA ABDELRAHMAN M	DHAMED Y. ABDALLA (20306623)	
EXEMPT	ABDALLA HASSAN ABDALLA	HASSAN ABDALLA (20711386)	
Exemption	ABDALLA MOHAMED ABDAL	A M. ALBAIRAQ (20404881)	
	ABDALLA MOHAMED HAIDAR	SHAMBEH (20511073)	
	ABDALLA MUBARAK OBAID I	IUBARAK ALSHEHHI (20406870)	

• Click on the print icon:



• Once you click on the print icon, the following screen will be displayed, which lists the reports available for printing.

is G-Student Card	
s G-Student Card	7
G-Student Card	
ssessment Score Sheet	
كشف درجات التقييم المستم	
xam Score Sheet	
كشف درجات الامتحار	
tudents Perfomance Card	
شهادات نهاية العام للطلب	
lotification Repeat Exam Details	
omeRoom-G12 Year End certificate	
شهادة نهاية العام لطلبة الصف الثاني عش	
lomeRoom-G1 to G11 Year End certificate	
(1-11) شهادة نهاية العام للطالب في الصف	
ent data	
	كسف درجات الفييم المسلم xam Score Sheet كشف درجات الامتدار tudents Perfomance Card شهادات نهاية العام للطلب lotification Repeat Exam Details lomeRoom-G12 Year End certificate شهادة نهاية العام لطلبة الصف الثاني عش lomeRoom-G1 to G11 Year End certificate imeRoom-G1 to G11 Year End certificate imeRoom-G1 to G11 Year End certificate

- Select **HomeRoom-G12 Year End certificate** report as the picture above shows.
- Click on the Select button and the Students Year Card Certificate for G12 Request and the request to generate will be sent. A small dialog box will be seen in the bottom corner of the screen such as the following:



Request to generate <Students_Year_Card_G12> was succesfully sent to the server

• If the request is successful, the system will give you the option to Save/ Open the report (depending on the browser you are using), select the required option and the report will be displayed or saved on your computer.

Do you want to open or save Students_Year_Card_G12.pdf (87.4 KB) from 10.101.5.47?	Open	Save 🔻	Cancel	×

• Select the required option and the report will be displayed or saved on your computer.

Note: the above message will appear if you are using Internet explorer, if you are using google chrome, the report will be downloaded automatically

4 Student End of Year Certificate (Grade 12)

Menu Path

Student Information system/ Students/ Details



Purpose

Through this screen, you can navigate to the print screen and print the end of year certificate for a certain student.

To print end of year certificate for a single student in (grade 12), proceed as follows:

• Search for the required student which you want to print his/her end of year certificate the below student details screen:

Note: in order to print the end of year certificate, the annual results should be announced.

REA	SAIF AL-YA'RUBI BOYS' SCHO	OOL FOR SECONDARY EDUCATION	ABDALAZZIZ KHALFAN SALIM SAIF ALKINDI (20517173)	Male, 18/01/2001 (17 yr ATION	Student Data 🛞			
	Mohammed Salem Juma Bin Huss	ein Almarashda	Enrollmont, 2017/2018 - 12 [2/]se	ATION	Student List	→ 1 2	3 4	AR 🖾 • 🗇 🖉 🖉 U
Structure Classroe			Ace	demic Year: Current I Enro	liment Status: Enrolled I Site Tv	pe: School School: SAIF AL-YARU	BIBOYS' SCHOOL FOR SECONDARY E	
Staff ►	V Fillers	General Name	Student Number					
Students 🔻	Academic Year	Enrollment Status School		Education Path	Stream Grade	Class		
<u>a</u> *	Current	Enrolled - SAIF AL-	ARUBI BOYS' SCHOOL FOR SECONDARY EDUCATION	UAE	Grade 12-General	1-		
Enrolment	Search 🙁	Save Filters						
Details	Number		Name	Grade	Class	Enrollment Status	Enrollment Date	Exit Date
Babautor S	20913019	AADHIR MOHAMED OBAID JUMA AL	ALABDOULI (20913019)	Grade 12-General	12 [1/[pla	Enrollment	10/09/2017	1
	20517173	ABDALAZZIZ KHALFAN SALIM SAIF /	LKINDI (20517173)	Grade 12-General	مام]2] 12	Enrollment	10/09/2017	
Student Be	20306623	ABDALLA ABDELRAHMAN MOHAME	D Y. ABDALLA (20306623)	Grade 12-General	12 [1/] <i>بن</i> م	Enrollment	10/09/2017	
Excentions	20711386	ABDALLA HASSAN ABDALLA HASSA	N ABDALLA (20711386)	Grade 12-General	12 [<i>1/</i> [pln	Enrolment	10/09/2017	
	20404881	ABDALLA MOHAMED ABDALLA M. A	BAIRAQ.(20404881)	Grade 12-General	عام[1/] 12	Enrollment	10/09/2017	
BMI	20511073	ABDALLA MOHAMED HAIDAR SHAM	BEH (20511073)	Grade 12-General	ماد//12 [1/	Enrolment	10/09/2017	
Special Ed	20406870	ABDALLA MUBARAK OBAID MUBARA	KALSHEHHI.(20406870)	Grade 12-General	12 [1/[ele	Enrollmont	10/09/2017	
4	20612665	ABDALLA OBAID KHAMIS B. O. ALMA	RASHDA (20612665)	Grade 12-General	12 [1/[sim	Enrollment	10/09/2017	
Khalifa Fou	20517294	ABDELAZIZ FAHAD RASHID OBAID K	HALFAN (20517294)	Grade 12-General	12 [2/[sin	Enrollment	10/09/2017	
	20216860	ABDELAZIZ MOHAMED ISMAIL MOH	MED.(20216860)	Grade 12-General	12 [1/[pin	Enrollment	10/09/2017	
	20517299	ABDELRAHMAN ALI MURAD HASSAM	ALBLOOSHI (20517299)	Grade 12-General	12 [1/[sie	Enrollment	10/09/2017	
	20613136	ABDELRAHMAN MUBARAK DARWISI	ABDALLA (20613136)	Grade 12-General	12 [2/[ele	Enrollment	10/09/2017	
	20612663	AHMED ALI MOHAMED SALIM ALZA/	<u>BI (20612663)</u>	Grade 12-General	12 [1/[+2	Enrollment	10/09/2017	

- Select the required student from the search results.
- Go to step number 2 by clicking on number 2 or by clicking on the **arrow**, check the images below:

Student Data 💌					
Student List	v	→	1	2	

020	SAIE AL VARIEURI BOYS' SCI	HOOL FOR SECONDARY EDUCATION	ABDALAZZIZ KHALFAN SALIM SAIF ALKINDI (20	517173) 🦸 Male, 1	Student Data 🛞			
	Mohammed Salem Juma Bin Hu	ssein Almarashda	SAIF AL-YA'RUBI BOYS' SCHOOL FOR SECONDA Enrollment, 2017/2018 - 12 إكارة	RY EDUCATION	Student List	- → 12	B	AR 🖸 - () 🗳 😤 ()
Structure 🕨								
Classroc >	V Filters:	General Name	Student Number	Academic Year EDUCATION	Current Enrollment Stat Education Path: U.A.E S	us: Enrolled Site Type: School S ream Grade: Grade 12-General		
Students V	Academic Year							
*	Current 👻	Enrolled 🚽 SAIF AL	YA'RUBI BOYS' SCHOOL FOR SECONDARY EDUCATI	ON U.A.E	· · · · · · · · · · · · · · · · · · ·	irade 12-General		
Enrollment								
	Search 🛞	Save Fitters						
Details								
(··)	Number		Name	Grade	Class	Enrollment Status	Enrollment Date	Exit Date
Behavior S	20913019	AADHIR MOHAMED OBAID JUMA ALI A	LABDOULI (20913019)	Grade 12-General	12 [1/[sla	Enrollment	10/09/2017	
	20517173	ABDALAZZIZ KHALFAN SALM SAIF ALI		Grade 12-General	12 [2/[_{pla}	Enrollment	10/09/2017	
Student Be	20306623	ABDALLA ABDELRAHMAN MOHAMED	(.ABDALLA.(20306623)	Grade 12-General	12 [1/[pla:	Enrollment	10/09/2017	
Exceptions	20711386	ABDALLA HASSAN ABDALLA HASSAN	ABDALLA.(20711386)	Grade 12-General	12 [1/[de	Enrollment	10/09/2017	
1	20404881	ABDALLA MOHAMED ABDALLA M. ALB	AIRAQ.(20404881)	Grade 12-General	12 [1/[24	Enrollment	10/09/2017	
BMI	20511073	ABDALLA MOHAMED HAIDAR SHAMBE	H.(20511073)	Grade 12-General	عام]/11 [11	Enrollment	10/09/2017	
Special Ed	20406870	ABDALLA MUBARAK OBAID MUBARAK	ALSHEHHI (20406870)	Grade 12-General	12 [1/[الم	Enrollment	10/09/2017	
3	20612665	ABDALLA OBAID KHAMIS B. O. ALMAR	ASHDA.(20612665)	Grade 12-General	12 [1/[piz-	Enrollment	10/09/2017	
Khalifa Fou	20517294	ABDELAZIZ FAHAD RASHID OBAID KH	ALFAN (20517294)	Grade 12-General	12 [2/[pla:	Enrollment	10/09/2017	

• Once you click on the arrow the gradebook screen will be displayed as follows:

(1) (1)	SAIE AL VA				LAZZIZ KHALFA	AN SALIM SAIF	ALKINDI (20517	173) 🦸 Male, 1	Student Data (5				
	Mohammed S	Salem Juma Bin Hussein Almarashda	ARTEBOORING	SAIF A	.L-YA'RUBI BOY nent, 2017/2018	'S' SCHOOL FO - 12 [2/[//c	R SECONDARY	EDUCATION	GradeBook		· → 1	2	3	
Structure 🕨														
Classroc 🕨														
Staff 🕨	Acad	emic Year 2017/2018 👳	Term Term3		- Cox	Jrse		*						
Students V														
2									Term3					
Enrollment	1				Assessment					Exam			EmSAT	Term Score Due Score
* ⁰			Asst 1	Asst 2	Asst 3	Asst 4	Total	Asst 1	Asst 2	Asst 3	Asst 4	Total		
Details		Islamic Education	Exam 1	Exam 2 8	Performanc		61	Final Asses						
Behavior S		Arabic Language	Listening 7	Speaking 7	Reading 36	Writing 20	70	Reading	Writing				10	
Contract Ro		Social Studies and National Education	Exam 1	Exam 2	The Perform.		20	Final Asses						

• Click on the print icon:



• Once you click on the print icon, the following screen will be displayed, which lists the reports available for printing.

حسن سير وسلوك انتقال طالب بين المدارس انتقال طالب بين المدارس الخاصة انتقال طالب إلى خارج الدولة ترك دراسة Stores	1	tificates		
انتقال طالب بين المدارس انتقال طالب بين المدارس الخاصة استمرار في الدراسة انتقال طالب إلى خارج الدولة ترك دراسة Scores		حسن سير وسلوك		
انتقال طالب بين المدارس الخاصة استمرار في الدراسة انتقال طالب إلى خارج الدولة ترك دراسة Scores Student Perfomance Card شهادة نهاية العام لطالب		ل طالب بين المدارس	انتقا	
استمرار في الدراسة انتقال طالب إلى خارج الدولة ترك دراسة Scores Student Perfomance Card شهادة نهاية العام لطالب		بين المدارس الخاصة	انتقال طالب	
انتقال طالب إلى خارج الدولة ترك دراسة Scores Student Perfomance Card شهادة نهاية العام لطالب		استمرار في الدراسة		
ترك دراسة Scores Student Perfomance Card شهادة نهاية العام لطالب		طالب إلى خارج الدولة	انتقال	
Scores Student Perfomance Card شهادة نهایة العام لطالب		ترك در اسة		
Student Perfomance Card شهادة نهاية العام لطالب	Sco	ires		
شهادة نهاية العام لطالب		Student Perfomanc	e Card	
		دة نهاية العام لطالب	شها	
G12 Year End certificate		G12 Year End certifi	cate	_
شهادة نهاية العام لطالب في الصف الثاني عشر		لي الصف الثاني عشر	دة نهاية العام لطالب ذ	شها
G1 to G11 Year End certificate		G1 to G11 Year End	certificate	
(1-11) شهادة نهاية العام لطلبة الصفوف		العام لطلبة الصفوف	(1-11) شهادة نهاية	

- Select **G12 Year End certificate** report as the picture above shows.
- Click on the Select button and the Student Year Card Certificate for G12 Request and the request to generate will be sent. A small dialog box will be seen in the bottom corner of the screen such as the following:



• If the request is successful, the system will give you the option to Save/ Open the report (depending on the browser you are using), select the required option and the report will be displayed or saved on your computer.

Do you want to open or save Student_Year_Card_G12.pdf (72.4 KB) from 10.101.5.47?	Open	Save 🔻	Cancel	×
	- 12. 			1

• Select the required option and the report will be displayed or saved on your computer.

Note: the above message will appear if you are using Internet explorer, but if you are using google chrome, the report will be downloaded automatically.